

Twenty-fourth Annual  
**Outdoor Crafts Festival**  
of the Bruce Museum  
May 16 – 17, 2009  
10 am to 5 pm

Greenwich, Connecticut

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Application deadline:  
December 1, 2008

# APPLICATION

(please print)

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Name(s) \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_

E-mail \_\_\_\_\_

Web site \_\_\_\_\_

Additional nametag request for \_\_\_\_\_

Connecticut Sales Tax Number \_\_\_\_\_ Need to apply \_\_\_\_\_

Category \_\_\_\_\_

Other recent shows \_\_\_\_\_

Description of work \_\_\_\_\_

The undersigned does hereby forever discharge, release and hold harmless the Bruce Museum, Inc., or any of the Outdoor Crafts Festival Committee members and volunteers, and the Town of Greenwich, of and from any and all manners of actions, suits, damages or claims whatsoever arising from personal injury and any loss or damage to the property of the undersigned while in the possession or supervision of the Bruce Museum Outdoor Crafts Festival. The undersigned also agrees to settle damages caused by the undersigned or the undersigned's property to surrounding exhibitors immediately and in a fair and amicable manner. Further, the undersigned hereby consents to the enforcement of the Festival rules as set out in the accompanying brochure and in the letter of instructions mailed to the accepted exhibitors.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

How did you hear about the show? \_\_\_\_\_

Space request & needs (if next to someone, request has to appear on both applications) \_\_\_\_\_

Bio Highlights \_\_\_\_\_

Image description:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5.(Booth image) \_\_\_\_\_

## GENERAL

The Bruce Museum, Inc., a non-profit organization, is proud to announce its TWENTY-FOURTH ANNUAL OUTDOOR CRAFTS FESTIVAL OF THE BRUCE MUSEUM to be held on May 16 and 17, 2009, on the Bruce Museum grounds.

The purpose of this show is to foster and increase an appreciation of unique, handmade crafts. **Our first standard is innovative and contemporary excellence of work to be exhibited, both in design and execution.**

Entries are classified in categories and juried by persons who are working professionals and/or teachers in any of those categories. A total maximum of 80 exhibitors will be selected from the top entrants in each category to form a balanced show. Cash prizes for First, Second and Third in each category will be awarded by professional judges who are authorities in the field of crafts.

## ELIGIBILITY

**1** The show is limited to handmade, contemporary fine crafts only.

**2** The show is open to all entrants, regardless of race, color, creed, sexual orientation or national origin. NO DEALERS and NO SIT-INS. Entrants may be accepted for three consecutive years, but will then be asked to skip one year before re-applying, in order to keep the show fresh.

**3** All works must be original crafts and solely attributable to and executed and signed by the participant. Multiples of the same general design must also be signed.

**Not permitted are:** casts from commercial molds; kit objects; production leather and clothing; objects which have been commercially made, then dyed, batiked, appliquéd, painted, decoupage, strung, or otherwise decorated; handicrafts; candles; live or dried plants; food products; fragrances; musical compositions and/or recordings; craft supplies or commercial displays.

Please submit a clear explanation of your working process.

**4** The work of only one exhibitor may be displayed in each assigned space. A team producing a single product may qualify as a single exhibitor; however, such a team may consist of no more than two people. Please denote clearly on your application and ensure that both partners sign the application and are both present at the show.

**5** Entries can be made in the following categories: Ceramics/Pottery; Fiber; Glass; Jewelry; Leather; Metal; Wood. A craftsperson may enter a maximum of two categories, but separate sets of images and descriptions of working processes are required for each category.

**6** Works exhibited must be attributable in style and quality to those viewed by the Jurying Committee. The Committee reserves the right to remove single pieces, or any exhibitor whose work varies widely from his/her submission.

## JURY/DEADLINE

**7** Entrants are required to send five images of good quality, showing 4 different samples of **current work**, 1 of the booth with work. Beginning with the 2009 show, we will **only accept digital images on CD. Digitals must be in standard ZAPP format: 1920 x 1920 pixels as baseline jpg files (do NOT save jpgs as progressive jpg files).** If your image is not square, please mask it with black on both edges to bring it to 1920x1920 pixels. **Slides are no longer acceptable.** Digital files must be identified with artist's last and first name and numbered 1-5 (i. e. **Smith, John 1**). **Do not** send photographs or actual work. The Committee will not be responsible for loss or damage to excessive pieces or for their return. **Please do not apply without a booth image.** CDs will **not** be returned.

**8** The same personal name must appear consistently on your application, images and checks. You will be listed in the program exactly as printed on your application. If two people work together, they must be identified consistently throughout application, images and checks.

**9** Closing postmark date for applications is **December 1, 2008.** Please enclose a **self-addressed, stamped (double postage), #10 (legal size) envelope.** Notes of acceptance/rejection will be mailed in mid-January 2009. **Entry fee checks will be deposited on February 9.**

**10** The decision of the Jury is final. No applications will be processed after the closing date, and no additional spaces will be assigned. **Incomplete applications will not be considered.**

**11** An application and acceptance is a commitment to show. **Refunds can only be made before February 9.** Please contact us by phone or email if you have to cancel. Spaces may not be sublet or sold to other craftspeople. **Participants must exhibit in person during scheduled show hours;** leaving early without acceptable excuse will make exhibitors ineligible for admission to future shows. There will be no rain date.

## EXHIBIT SPACES

**12** Exhibit spaces measure approximately 10' x 12', and are on grass or pavement. At the discretion of the Committee exhibitors may be allowed two spaces; all will be assigned to provide optimum exposure for each participant. If you are requesting space next to someone, this must appear on **both** applications.

**13** All participants must provide their own attractive display, sturdy enough to withstand crowds, wind and weather conditions, and must be securely staked or weighted down. Please be prepared for uneven ground. Tent heights may not exceed 10 feet. Since the show is held outdoors, electricity cannot be provided.

**14** Each exhibitor is responsible for his/her own property in the event of loss, damage or personal injury, and is asked to keep his/her space clean.

## FEES/SALES TAX

**15 Fees (two separate checks), payable to the Bruce Museum, Inc.** The Jury fee is \$15. It will be deposited upon receipt and will not be refunded. The Entry fee is \$300 per space. **This check will be deposited only upon acceptance to the show (February 9), or else will be returned.**

**16** To do business in Connecticut, **exhibitors must have a currently valid Connecticut Sales Tax number.** Please download the sales tax application form or apply online at [www.CT.gov/DRS](http://www.CT.gov/DRS) or call 1-(800)-382-9463.

**17** Further information will be sent to those artists who are selected to show in this festival. For questions or inquiries about categories, please e-mail or call:

Sue Brown Gordon, Festival Director  
sue@brucemuseum.org  
(203) 869-6786, ext. 336

Anne von Stuelpnagel, Director of Exhibitions  
annevs@brucemuseum.org  
(203) 869-6786, ext. 335.

## CHECKLIST

1. Completed application form, including Connecticut Sales Tax number, for each category entered
2. Five images, ZAPP standard jpg files on CD; **booth image with work visible is mandatory**
3. Self-addressed, sufficiently stamped #10 envelope (double postage)
4. \$15. check for Jury Fee - deposited upon receipt
5. \$300. check for Entry Fee (per space) - **deposited upon acceptance only on February 9, 2009**

Please mail application to:

**Outdoor Crafts Festival of the Bruce Museum**  
Sue Brown Gordon  
1 Museum Drive  
Greenwich, CT 06830-7100

Make checks payable to:  
**Bruce Museum, Inc.**

Only checks on U.S. banks, or U.S. money orders are acceptable.

APPLICATION DEADLINE: **DECEMBER 1, 2008**